



# Sunshine City Delivery Services LTD

Lot 137 Carnation Drive, Reid’s Pen, Portmore, St. Catherine  
Telephone: (876)-870-9768/876-895-7825  
Website: <https://suncityds.com>  
Email: [support@suncityds.com](mailto:support@suncityds.com)  
**You think it; We bring it**

Shannell Talbert – President & CEO; Alwayne Lovelace – Vice President (Economy & Finance)

## APPLICATION FOR EMPLOYMENT

### PERSONAL INFORMATION

Surname	First Name	Middle Name
Date of Birth	Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female	
TRN Number	NIS Number	

### CONTACT INFORMATION

Mobile 1	Mobile 2	Home
Home Address		
Email Address		

Position of Interest	
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**EXPERIENCE** *(In each line enter the name of the place you worked previously then the title of your post and the period of time you worked there.*  
*For eg: Paradise Deliveries -Bearer (2020 - 2021))*

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**EDUCATION & QUALIFICATION** *(In each line enter the institution, years you attended that institution and qualifications you received if you received any.*  
*For eg: Paradise High School- (2016-2021) - CSEC Certificate in Mathematics and English)*

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### SKILLS AND ABILITIES

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### COMMUNITY INVOLVEMENT

*(In each line enter the name of the associations, clubs and other community groups of which you are a member)*

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### REFERENCES

Name		
Position		
Contact		

### DECLARATION

*I declare that the information submitted on this form is true to the best of my knowledge.*

Signature\_\_\_\_\_Date: \_\_\_\_\_

FOR OFFICIAL USE ONLY

Date Application Received: \_\_\_\_/\_\_\_\_/\_\_\_\_ Application Number: \_\_\_\_\_  
dd mm yyyy

Documents Received:

- ☐ Application Letter
- ☐ Résumé
- ☐ Photograph
- ☐ Identification Card
- ☐ TRN Card
- ☐ NIS Card
- ☐ Food Handlers’ Permit
- ☐ Rider’s/Learner’s Licence
- ☐ Bank Account Information

PROCESSING RESULTS

1. Shortlisted? ☐ Yes ☐ No
2. If yes in 1 State date and time of Interview \_\_\_\_\_

INTERVIEW ASSESSMENT

3. Candidate Selected? ☐ Yes ☐ No

4. If yes in 3 state position appointed: \_\_\_\_\_

5. State Fortnightly Salary \_\_\_\_\_

6. Work Hours: \_\_\_\_\_

7. Additional Assignments

8. Remarks

9. Approval of Appointment/Non-selection

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Shannell Talbert  
President & CEO

\_\_\_\_\_  
Date